

Employer Certificate

This certificate serves for applying government grants to support distance education for Swedish pupils living abroad. The given information with the requirements is based on Section 3 § from the ordinance (1994:519) on Government Grants for the Education of Swedish Children and Youth Living Abroad.

The following form covers two parts.

1. The first part of the form should be filled in by the guardian(s).
2. The second part of the form should be filled in by the guardian's employer.

It is important to notify us if the material you submit contains any sensitive personal data.

For more information, visit www.skolverket.se/statsbidrag.

1. Personal data of the pupil and the guardian(s)

This section is to be filled in by the student's guardian. The Swedish National Agency of Education (Skolverket) collects personal data from the pupil and their guardian(s) to verify that the compliance and conditions outlined in Section 3 § of the Ordinance are being met. If the pupil or guardian(s) are registered in a country outside of Sweden, the Swedish National Agency of Education (Skolverket) will not receive information regarding protected personal data during the assessment.

In case of two guardians, personal data and a signature from both guardians are required.

Pupil

Given name(s)*
Surname*
Date of birth*

Pupil's guardian 1	Pupil's guardian 2
Given name(s)*	Given name(s)*
Surname(s)*	Surname(s)*
I am the pupil's guardian Yes No	I am the pupil's guardian Yes No
I have Swedish citizenship ¹ Yes No	I have Swedish citizenship ¹ Yes No
I hereby attest that the information is correct. Signature*	I hereby attest that the information is correct. Signature*

By signing this document, I understand that the information I disclose will be processed in accordance with the General Data Protection Protocol (GDPR), Arkivlagen, and the principle of public access to official documents. Following the finalization of the application process, Skolverket will only use the information for the purpose of verifying eligibility for government grants. The information you choose to submit may also be used as a basis for assessment in other government grant applications. Data is stored within the EU/EEA and is subject to EU/EEA law.

¹ One of the conditions in Section 3 of the Ordinance is that at least one of the pupil's guardians must be a Swedish citizen.

2. Employer Certificate

This section is to be filled in by the guardian's employer. The guardian's residence abroad must be the result to their employment abroad.

The term 'legal entity' includes entities such as: companies, limited liability companies (LLCs), partnerships, associations, and foundations.

The guardian is living outside of Sweden due to*: (choose one option)

- A. Service at a Swedish authority or a Swedish organisation.
 - B. Service at an international organisation.
 - C. Service at a company that is a Swedish legal entity.
 - D. Service at a company that is a foreign legal entity over which a Swedish legal entity has control and influence.
 - E. Temporary service abroad at a foreign legal entity that conducts operations in Sweden.
 - F. Service at a foreign legal entity that is limited in time beforehand.
- Attention!** Employment contracts and other documentation proving a limited term of service must be attached.

Employee (pupil's guardian(s))

Name*	Date of birth*
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Employer

Name*	
Corporate ID number*	
Address*	Country*
Address of website*	

State why the guardian must work outside of Sweden*

The guardian must live outside of Sweden due to his/her work according to Section 3 of the Ordinance. This means that the work must be **the reason** for living abroad. The employer does not need to be established outside of Sweden, but the labour must be the reason that the guardian is posted outside of Sweden.

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The guardian is:

am permanent employed am temporary employed at the employer.

State the period of employment outside of Sweden.

From year, month*	To year, month *

Swedish legal entity that has controlling influence over the employer (to be completed only if option D is marked on the previous page)

Legal entity refers to, for example, companies, limited liability companies, partnerships, associations, and foundations.

Name	
Corporate ID number	Ownership in percentage
Describe the influence (for a definition of controlling influence, refer to the examples in Chapter 1 section 11 of the Swedish Companies Act (2005:551)).	

To be signed by the employer

An appropriate person to sign is, for example, the CEO/President/Managing Director, HR officer or the equivalent. The person must attest to what is stated by the certificate.

By signing, you are hereby certifying that the information in the certificate is correct.

Place and date of signing*
Signature*
Name in block letters (given name, surname) *
Title*
Phone number to the informant*
Email address*